



# Ontario Patient Application and Consent Form

## FERTILE FUTURE ONTARIO PATIENT EXPENSE REIMBURSEMENT POLICY

### 1. INTRODUCTION

On December 21, 2015, the Ontario government began funding IVF treatments creating a significant increase in the volume of patients moving forward with IVF. As of March 15, 2016, the Power of Hope Program will help fund other expenses incurred that are related to fertility preservation including: additional medication costs, cryopreservation, and travel. This policy provides guidance for the reimbursement of expenses incurred by Ontario applicants of Fertile Future's Power of Hope Cost Reduction Program.

It is understood that the amount reimbursed to a claimant will be in direct proportion to the sliding scale based on individual or combined income as indicated in the Power of Hope brochure and application forms.

### 2. GENERAL GUIDANCE

- 2.1 Fertile Future will reimburse expenses that are legitimate, reasonable, and appropriate for the activity undertaken.
- 2.2 Expenses must have been incurred by the claimant; no person may request reimbursement for expenses that have been paid by another individual.
- 2.3 Original receipts from suppliers must support all expense reimbursements. When expenses are charged to a credit card, both the credit card slip and the detailed receipt listing the items purchased should be submitted.

### 3. ACCOMMODATIONS

- 3.1 Reimbursement for accommodations at a hotel, motel, or bed and breakfast facility while travelling to the fertility centre may be made up to the a maximum of \$150.00 per night plus applicable taxes. If one's spouse is accompanying an individual at personal expense, any additional room charges for the second person are a personal expense.

### 4. AUTOMOBILE EXPENSES

- 4.1 Applicants travelling by automobile to the fertility centre. Reimbursement will be made for the following costs:
  - Gasoline while travelling to and from the fertility centre within 100 kilometres. Gasoline used for trips of more than

100 kilometres is a personal responsibility.

No reimbursement shall be made for premium gasoline under any circumstances.

### 5. MEALS

- 5.1 Meals consumed while travelling to and from the fertility centre.
  - a) No alcoholic beverages will be reimbursed under any circumstances.
  - b) All claims for reimbursement should include documentation explaining the reason for the meal expense. Meals will be reimbursed based on the presentation of original receipts up to the following maximum amounts (excluding taxes and gratuities):
    - Breakfast \$11.00 plus taxes and maximum 15% gratuity
    - Lunch \$16.50 plus taxes and maximum 15% gratuity
    - Dinner \$27.50 plus taxes and maximum 15% gratuity

### 6. AIR OR RAIL TRAVEL

- 6.1 When air or rail travel is required to reach the fertility centre, the most economical means must be taken, with due consideration to the time involved.
- 6.2 Boarding passes must be submitted with claims for reimbursement for air and rail travel.
- 6.3 Options for travel are as follows:
  - a) Air travel in economy class at the least expensive rate obtainable. Fees for advance seat selection may not be claimed. When return travel dates or times may be subject to change, individuals should consider the cost of fare changes in determining which fare class to book.
  - b) Rail travel at the least expensive rate obtainable. Additional cost of Via1 or other business class may be claimed when trip exceeds four hours if total cost is still less than flying, including meals, transportation to airport, parking, etc.